

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 25-02-14

RESOLUTION APPROVING THE ACCEPTANCE AND EXECUTION OF THE AMENDED DGA GRANT AND AMENDING FISCAL YEAR 2025 BUDGET

WHEREAS, the Health Department Director requests approval of an amendment to the Tennessee Department of Health grant contract, attached hereto as Exhibit A, to increase maximum liability for adding 2 positions and increasing interpreter services cost and update D.20 language; and

WHEREAS, the Health Department Director requests the following amendments to Fiscal Year Budget 2024-2025:

1. Increase \$200,675.00 to revenue line item 101-46310-825 (Health Department Programs);
2. Decrease \$12,610.00 from expense line item 101-55110-131-825 (Local Health Center-Medical Personnel);
3. Increase \$16,709.00 to expense line item 101-55110-162-825 (Local Health Center- Clerical Personnel);
4. Increase \$5,241.00 to expense line item 101-55110-188-825 (Local Health Center- Bonus Payments);
5. Increase \$128,786.00 to expense line item 101-55110-189-825 (Local Health Center- Other Salaries and Wages);
6. Increase \$5,110.00 to expense line item 101-55110-201-825 (Local Health Center- Social Security);
7. Increase \$18,130.00 to expense line item 101-55110-204-825 (Local Health Center- Pensions);
8. Increase \$27,811.00 to expense line item 101-55110-205-825 (Local Health Center- Employee and Dependent Insurance);
9. Increase \$1,222.00 to expense line item 101-55110-212-825 (Local Health Center- Employer Medicare);
10. Increase \$10,000.00 to expense line item 101-55110-399-825 (Local Health Center- Other Contracted Services);
11. Increase \$247.00 to expense line item 101-55110-513-825 (Local Health Center- Workers' Compensation Insurance); and

WHEREAS, the Budget Committee at its February 12, 2025 meeting recommended consideration and approval of this request to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The amended grant contract is hereby approved.

SECTION 2. Fiscal Year Budget 2024-2025 is amended to:

1. Increase \$200,675.00 to revenue line item 101-46310-825 (Health Department Programs);
2. Decrease \$12,610.00 from expense line item 101-55110-131-825 (Local Health Center-Medical Personnel);
3. Increase \$16,709.00 to expense line item 101-55110-162-825 (Local Health Center- Clerical Personnel);
4. Increase \$5,241.00 to expense line item 101-55110-188-825 (Local Health Center- Bonus Payments);
5. Increase \$128,786.00 to expense line item 101-55110-189-825 (Local Health Center- Other Salaries and Wages);
6. Increase \$5,110.00 to expense line item 101-55110-201-825 (Local Health Center- Social Security);
7. Increase \$18,130.00 to expense line item 101-55110-204-825 (Local Health Center- Pensions);
8. Increase \$27,811.00 to expense line item 101-55110-205-825 (Local Health Center- Employee and Dependent Insurance);
9. Increase \$1,222.00 to expense line item 101-55110-212-825 (Local Health Center- Employer Medicare);
10. Increase \$10,000.00 to expense line item 101-55110-399-825 (Local Health Center- Other Contracted Services);
11. Increase \$247.00 to expense line item 101-55110-513-825 (Local Health Center- Workers' Compensation Insurance); and

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner: *Davenport*

Seconded by Commissioner: *Carder*

Commissioners Voting FOR: *Tucker, Johnson, Fitzgerald, Edens, Davenport Matherly, England, Malone, Stout, Tomita, Jones, Wexler, Wheeler, Carder*

Commissioners Voting AGAINST: *None*

Commissioners Abstaining: *None*

Commissioners Absent: *Huffine*

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2025.



CHERYL STOREY, County Clerk

Greg Matherly
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the 2nd day of February 2025.
Cheryl Storey
CHERYL STOREY, County Clerk

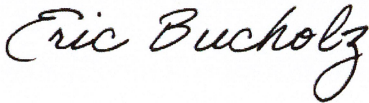
APPROVED by County Mayor on this the 28 day of February 2025.
William J. Grandy
WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____ 2025, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).
CHERYL STOREY, County Clerk

Approved as to form by the County Attorney this 27th day of February 2025.
Allyson L. Wilkinson
ALLYSON L. WILKINSON, County Attorney



GRANT AMENDMENT

Agency Tracking # 34360-18325	Edison ID 83452	Contract # GG-25-83452-02	Amendment # 2		
Contractor Legal Entity Name Washington County Government			Edison Vendor ID 2775		
Amendment Purpose & Effect(s) Increase maximum liability for adding 2 positions and increasing interpreter services cost and update D.20 language					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: June 30,2025			
TOTAL Contract Amount <u>INCREASE</u> or <u>DECREASE</u> per this Amendment (zero if N/A):			+ \$ 200,648.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2025	\$1,241,682.88	\$342,865.12			\$1,584,548.00
TOTAL:	\$1,241,682.88	\$342,865.12			\$1,584,548.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations. 			<i>CPO USE</i>		
Speed Chart (optional) HL00000111		Account Code (optional) 71301000			

**AMENDMENT 2
OF GRANT CONTRACT GG-25-83452-02**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and Washington County Government, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract **Attachment 1** is deleted in its entirety and replaced with the new **Attachment 1** attached hereto.
2. Grant Contract section **C.1** is deleted in its entirety and replaced with the following:
 - C.1 Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Five Hundred Eighty-Four Thousand Five Hundred Forty-Eight Dollars (\$1,584,548.00) ("Maximum Liability"). The Grant Budget attached and incorporated as Attachment 2 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
4. Grant Contract **Attachment 2** is deleted in its entirety and replaced with the new **Attachment 2** attached hereto.
5. Grant Contract section **D.20**. Procurement is deleted in its entirety and replaced with the following:
 - D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award. The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract. For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

WASHINGTON COUNTY GOVERNMENT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF HEALTH:

RALPH ALVARADO, MD, FACP, COMMISSIONER

DATE

ATTACHMENT 2
GRANT BUDGET
(BUDGET PAGE 1)

WASHINGTON COUNTY GOVERNMENT - LOCAL HEALTH SERVICES				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2024, and ending June 30, 2025.				
	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
	Salaries ²	\$1,003,754.00	\$ -	\$1,003,754.00
	Benefits & Taxes	\$ 504,094.00	\$ -	\$ 504,094.00
	Professional Fee/ Grant & Award ²	\$ 20,100.00	\$ -	\$ 20,100.00
	Supplies	\$ -	\$ -	\$ -
	Telephone	\$ -	\$ -	\$ -
	Postage & Shipping	\$ -	\$ -	\$ -
	Occupancy	\$ -	\$ -	\$ -
	Equipment Rental & Maintenance	\$ -	\$ -	\$ -
	Printing & Publications	\$ -	\$ -	\$ -
	Travel/ Conferences & Meetings ²	\$15,000.00	\$ -	\$ 15,000.00
	Interest ²	\$ -	\$ -	\$ -
	Insurance	\$ 7,600.00	\$ -	\$ 7,600.00
	Specific Assistance To Individuals ²	\$ -	\$ -	\$ -
	Depreciation ²	\$ -	\$ -	\$ -
	Other Non-Personnel ²	\$ 34,000.00	\$ -	\$ 34,000.00
	Capital Purchase ²	\$ -	\$ -	\$ -
	Indirect Cost	\$ -	\$ -	\$ -
	In-Kind Expense	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 1,584,548.00	\$ -	\$ 1,584,548.00

¹ Each expense object line-item shall be defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-library-.html>).

² Applicable detail follows this page if line-item is funded

Budget

H:\Contract Administration\2025\343.60\34360-18325 WASHINGTON_LHS\AMEND 2\34360-18325
WASHINGTON_LHS_AMD2_ATTACH2_BUDGET

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 2)

WASHINGTON COUNTY

POSITION	HIRE DATE	Longevity Yes or No	Longevity Amount	SALARIES	Monthly Rate	Bonus	AMOUNT
19000DGA 33				Vacant, Dentist	12,182.63 x 1 x 100%		\$12,182.63
19000DGA 33				Vacant, Dentist	12,365.10 x 11 x 100%		\$136,016.10
19000DGA 20	8/21/2000			Kara Casey, PH Office Assistant	3,012.75 x 2 x 100%		\$6,025.50
19000DGA 20	8/21/2000			Kara Casey, PH Office Assistant	3,118.20 x 10 x 100%		\$31,182.00
19000DGA 06	12/26/2007			Emily Roberts, PH Office Supervisor 2	3,997.50 x 1 x 100%		\$3,997.50
19000DGA 06	12/26/2007			Emily Roberts, PH Office Supervisor 2	4,017.00 x 1 x 100%		\$4,017.00
19000DGA 06	12/26/2007			Emily Roberts, PH Office Supervisor 2	4,217.85 x 10 x 100%	1,199.25	\$43,377.75
19000DGA 14	11/12/2019			LaTissue McRae, PH Office Assistant	2,842.13 x 2 x 100%		\$5,684.26
19000DGA 14	11/12/2019			LaTissue McRae, PH Office Assistant	2,941.60 x 10 x 100%		\$29,416.00
19000DGA 31	7/20/2015			Lisa Musser, PH Office Assistant	2,842.13 x 2 x 100%		\$5,684.26
19000DGA 31	7/20/2015			Lisa Musser, PH Office Assistant	2,941.60 x 10 x 100%		\$29,416.00
19000DGA 24	11/1/2021			Whitney Ray, PH Office Assistant	2,842.13 x 2 x 100%		\$5,684.26
19000DGA 24	11/1/2021			Whitney Ray, PH Office Assistant	2,984.23 x 10 x 100%	852.64	\$30,694.94
19000DGA 29	8/29/2022			Brittany Williams, PH Office Assistant	2,842.13 x 2 x 100%		\$5,684.26
19000DGA 29	8/29/2022			Brittany Williams, PH Office Assistant	2,984.23 x 10 x 100%	852.64	\$30,694.94
19000DGA 23	4/29/2024			Hannah Reed, Social Counselor 2	3,825.25 x 12 x 100%		\$45,903.00
19000DGA 19	9/27/2021			Tonia Boston, BF Peer Counselor (Counseling Assistant)	2,842.13 x 2 x 100%		\$5,684.26
19000DGA 19	9/27/2021			Tonia Boston, BF Peer Counselor (Counseling Assistant)	2,941.60 x 10 x 100%		\$29,416.00
19000DGA 10	4/1/1992			Lisa Lipscomb, Counseling Assistant	3,006.25 x 2 x 100%		\$6,012.50
19000DGA 10	4/1/1992			Lisa Lipscomb, Counseling Assistant	3,111.47 x 10 x 100%		\$31,114.70
19000DGA 05	1/4/2022			Rachel Kilgore, LPN 3	4,125.88 x 2 x 100%		\$8,251.76
19000DGA 05	1/4/2022			Rachel Kilgore, LPN 3	4,332.17 x 10 x 100%	1,237.76	\$44,559.46
19000DGA 03	11/14/2023			Ashley Diaz, Nutritionist 2	4,083.63 x 12 x 100%		\$49,003.56
19000DGA 02	7/2/2018			Larissa Weber, Nutrition Educator	3,661.13 x 2 x 100%		\$7,322.26
19000DGA 02	7/2/2018			Larissa Weber, Nutrition Educator	3,844.18 x 10 x 100%	1,098.34	\$39,540.14
19000DGA 08	2/20/2018			Amy Shelton, RN 2	4,819.75 x 2 x 100%		\$9,639.50
19000DGA 08	2/20/2018			Amy Shelton, RN 2	4,988.44 x 10 x 100%		\$49,884.40
19000DGA 34	9/9/2024			Vacant, RN2 - NEW	4,517.50 x 2 x 100%		\$9,035.00
19000DGA 34	9/9/2024			Brenda Lindsey, RN2 - NEW	4,517.50 x 10 x 100%		\$45,175.00
19000DGA 35	9/16/2024			Vacant, PHOA - NEW	2,554.50 x 2 x 100%		\$5,109.00
19000DGA 35	9/16/2024			Daney Flores, PHOA - NEW	2,554.50 x 10 x 100%		\$25,545.00
19000DGA 36				Vacant, Nurse Practitioner - NEW	8,122.40 x 12 x 100%		\$97,468.80
19000DGA 37				Vacant, RN 2 - NEW	4,968.70 x 12 x 100%		\$59,624.40
				Remaining Placeholder			\$55,707.71
TOTAL ROUNDED							\$1,003,754.00

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
---------------------------------	--------

Detail

H:\Contract Administration\2025\343.60\34360-18325 WASHINGTON_LHS\AMEND 2\34360-18325 WASHINGTON_LHS_AMD2_ATTACH2_BUDGET

Background Checks		\$100.00
Interpreter Services		\$20,000.00
TOTAL		\$20,100.00

TRAVEL / CONFERENCES & MEETINGS		AMOUNT
Routine travel		\$15,000.00
TOTAL		\$15,000.00

OTHER NON-PERSONNEL		AMOUNT
CEU	\$	1,000.00
In-Service Meeting	\$	33,000.00
	\$	34,000.00

Detail

H:\Contract Administration\2025\343.60\34360-18325 WASHINGTON_LHS\AMEND 2\34360-18325 WASHINGTON_LHS_AMD2_ATTACH2_BUDGET