

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 25-02-09

RESOLUTION RATIFYING THE ACCEPTANCE AND EXECUTION OF THE STATE OF TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION LETTER OF AGREEMENT: MENTAL HEALTH TRANSPORT GRANT AND AMENDING FISCAL YEAR 2025 BUDGET

WHEREAS, the Sheriff's Office requests approval and ratification of the Mental Health Transport Grant, attached hereto as Exhibit A, as executed on or about October 29, 2024; and

WHEREAS, the Sheriff's Office requests the following amendments to Fiscal Year Budget 2024-2025:

1. Increase \$71,291.00 to expense line item 101-54110-718-234 (Sheriff's Department-Motor Vehicles);
2. Increase \$71,291.00 to revenue line item 101-46980-234 (Other State Grants); and

WHEREAS, at its February 6, 2025 meeting the Public Safety Committee recommended consideration and approval of this request; and

WHEREAS, the Budget Committee at its February 12, 2025 meeting recommended consideration and approval of this request to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The attached Exhibit A is approved and its execution ratified.

SECTION 2. Fiscal Year Budget 2024-2025 is amended to:

1. Increase \$71,291.00 to expense line item 101-54110-718-234 (Sheriff's Department-Motor Vehicles).
2. Increase \$71,291.00 to revenue line item 101-46980-234 (Other State Grants).

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner: *Edens*

Seconded by Commissioner: *Davenport*

Commissioners Voting FOR: *Tucker, Johnson, Fitzgerald, Edens, Davenport Matherly, England, Malone, Stout, Tomita, Jones, Wexler, Wheeler, Carder*

Commissioners Voting AGAINST: *None*

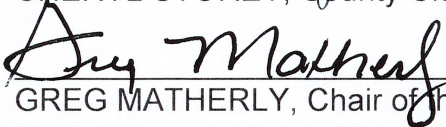
Commissioners Abstaining: *None*

Commissioners Absent: *Huffine*

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2025.



CHERYL STOREY, County Clerk



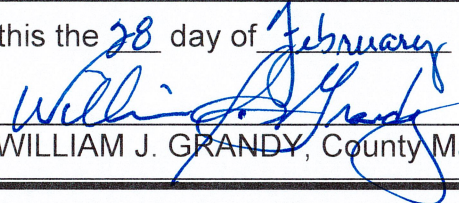
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the 27 day of February 2025.



CHERYL STOREY, County Clerk

APPROVED by County Mayor on this the 28 day of February 2025.

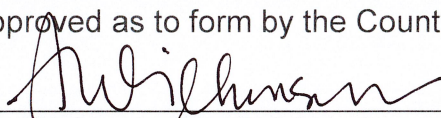


WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____ 2025, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

CHERYL STOREY, County Clerk

Approved as to form by the County Attorney this 27th day of February 2025.



ALLYSON L. WILKINSON, County Attorney

Washington County



STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF ADMINISTRATION
OFFICE OF BUSINESS AND FINANCE
312 ROSA L. PARKS AVENUE
WILLIAM R. SNODGRASS TENNESSEE TOWER
NASHVILLE, TENNESSEE 37243-0294
(615) 741-4100
Direct.Grants@tn.gov

**LETTER OF AGREEMENT:
DIRECT APPROPRIATION GRANT
FOR GOVERNMENTAL ENTITIES**

Date: October 28, 2024

To: The Honorable Joe Grandy
Washington County Government
PO Box 219
Jonesborough, Tennessee 376591224

From: Commissioner James Bryson

The State's budget for the fiscal year beginning July 1, 2024, includes a direct appropriation grant payable to your organization.

This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee.

Section 7, Item 66, of the 2024 Appropriations Act reads as follows:

Miscellaneous Appropriations, PC 512 – Transportation of Mental Health Patients, in Section 1, Title III-22, Item 10.4, shall be paid subject to the provisions of Section 21 of this Act.

This direct appropriation grant for Mental Health Transport to the Washington County Government is \$71,291.00.

If you choose to accept this award:

1. Sign this agreement (include your taxpayer identification number and a daytime phone number) in the space provided as your acceptance of the following terms and conditions:
 - a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.
 - b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.

- c) The funds received shall be placed in an interest-bearing account until such time as they are needed for the purposes set out in the Appropriations Act. In the event that any portion of the funds is not expended, the unexpended portion plus any accrued interest shall be returned to the State.
- d) You must complete the attached W-9 Form and return it with this signed Letter of Agreement. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return to the State agency head the following materials together:

- a) This signed Letter of Agreement; and
- b) W-9 Form.

We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

Please return the signed materials to CriminalJustice.Program@tn.gov by November 15, 2024. Please notify us of circumstances or delays requiring an extended return date.

3. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/redirect-fund-source-chapters/fund-source-chapters/mental-health-transport.html>.

The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

- a) This includes but is not limited to:
 - i. Adopting a Humane Transport Policy.
 - ii. Providing Mental Health Awareness Training to transport staff.
 - iii. Assuring secondary transport agents meet written guidance and state statutes.
 - iv. Quarterly reporting of transports conducted under this program.
 - v. Annual reconciliation of funds spent under this program.
 - vi. Unspent funds at the end of the year must be retained, utilized, and applied to future qualifying Mental Health Transport costs. Unspent funds must be reconciled with the state annually until exhausted.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

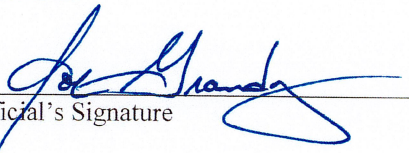
Office of Business and Finance
312 Rosa L Parks Ave.
William R. Snodgrass Tennessee Tower 20th Floor
Nashville, TN 37243-1102
OBF.Grants@tn.gov

If you should have any questions or comments or need any assistance responding to this request, please contact Mike Holt (Mike.Holt@tn.gov) at 615-532-8193.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Accounts Payable
312 Rosa L. Parks Avenue, 20th floor
Nashville, Tennessee 37243
[OBF APUnit@tn.gov](mailto:OBF_APUnit@tn.gov)

On behalf of Washington County Government, I hereby agree to the aforementioned terms and conditions.


Official's Signature

10/29/24 Date

Joe Grandy
Official's Name (please print)

County Mayor
Official's Title or Position

423-913-8521
Daytime Contact Phone Number

62-6000897
Federal Taxpayer Identification
Number